

## PROFILE OF REGISTRAR OFFICE, BODOLAND UNIVERSITY

The Registrar Office of Bodoland University plays a vital role for its growth and development of the University. It begins with Dr. Sekhar Brahma as the first Registrar of Bodoland University from 02-08-2010 to 11-07-2017. After the superannuation of Dr. Sekhar Brahma, new incumbent Dr. Prahlad Basumatary assumed the office as the Registrar (In-charge) from 12-07-2017 to 01-06-2020. Thereafter, Mr. Aswini Kr. Doley, ACS from 02-06-2020 to 16-12-2020 was deputed as Registrar by the Government of Assam vide order no. AHE.1049/2019/14, Dated, Dispur 27<sup>th</sup> May, 2020 and after serving almost 6 months as Registrar of the University, he has rejoined in his original post at Dispur Secretariat, Guwahati, therein, Dr. Hare Krishna Sahoo, DSW of Bodoland University took the charge as Registrar in-charge from 17-12-2020 to 28-02-2022. Later Dr. H.K. Sahoo, has been relieved from the Charge of Registrar in-charge and Prof. Indira Boro, Department of Bodo, BU took the charge as the Registrar (In-charge) from 01-03-2022 to 31-05-2022. Thereafter, Dr. Subung Basumatary acts as the regular (permanent) Registrar of Bodoland University from 01-06-2022 till date.

Registrar is the custodian and common seal of the University under which all official correspondence and communication activities are made. Registrar of the University exercises general supervision over the funds and acts as drawing and disbursing officer (DDO) of the University funds. The Registrar office acts as the main administrator of the entire administrative machinery of the University. This office looks after all branches of the university, supervises, monitors and executes all decisions taken in the statutory bodies like University Court, Executive Council, Academic Council and other committees on behalf of the university authority.

### Staff Position of the Registrar Office:

Sl. No	Name	Designation	Date of Joining	E-mail id	Contact No.	Qualification
1.	Dr. Subung Basumatary	Registrar	01-06-2022	bsubung@gmail.com	7086674616	M.A., Ph.D.
2.	Dr. Rimwnla Basumatary	PS to Registrar	22-12-2012	rimwnlabasumatary@gmail.com	8638878398/ 7896406742	M.A., B.Ed, LLB, Ph.D.
3.	Sri Swgwmshar Basumatary	Junior Administrative Assistant	22-12-2012	swgwmbasu54@gmail.com	8134855703	M.A., M.Phil.
4.	Sri Gobinda Karmakar	Peon	18-12-2019	gobindakarmakar9724@gmail.com	7399009144	H.S., I.T.I. (Electrical)
5.	Sri Bikash Koch	Driver	05-07-2022	bikashkoch111@gmail.com	9864338016	H.S.L.C.