

# **CODE OF CONDUCT**

**(FOR TEACHERS AND STUDENTS)**

### **The Faculty/Teacher of the University:**

The Faculty/Teacher of the University shall be the Professors, Associate Professors, Assistant Professors, Students' Counselors and such other persons engaged in teaching/research/extension activities of the University as may be designated by the Executive Council on the recommendations of the Academic Council.

- (1) The qualifications, emoluments, service conditions, leave rules etc. of recognised teachers shall be such as may be prescribed by the Ordinances;
- (2) No teacher shall be recognised as a teacher except on the recommendation of a Selection Committee constituted for the purpose.

### **The Code of Professional Ethics:**

#### **(a) Teachers and Their Responsibilities:**

Whoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideal of the profession. A teacher is constantly under observation of his/her students and the society at large. Therefore, every teacher should see that there is no incompatibility between his/her precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

#### **(b) Faculty/Teacher Should:**

- (i) Adhere to a responsible pattern of conduct and manner expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii) Seek to make professional growth continuous through study and research;
- (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- (v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- (vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- (vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university examinations, including supervision, invigilation and evaluation;
- (viii) Participate in extension, co-curricular and extra-curricular activities including community service;
- (ix) A teacher in the University shall fully and enthusiastically participate in the corporate life of the University; and
- (x) Every teacher shall be required to submit a personal appraisal report at the end of each year in the manner prescribed as per UGC norms.

## **STUDENTS' DISCIPLINE**

1. Discipline includes the observance of good conduct and orderly behaviour by the students of the University;
2. The following and such other rules as framed by the University from time to time shall strictly be observed by the students of the University;
  - 2.1 Every student of the University shall maintain discipline and consider it his/her duty to behave decently at all places;
  - 2.2 No student shall visit places or areas declared by the University as "Out of Bounds" for the students;
  - 2.3 Every student shall always carry on his/her Identity Card issued by the competent authority;
  - 2.4 Every student, who has been issued the Identity Card, shall have to produce or surrender the Identity Card, as and when required by the University;
  - 2.5 Any Student found guilty of impersonation or of false name shall be liable to disciplinary action;
  - 2.6 The loss of the Identity Card, whenever it occurs, shall immediately be reported in writing to the competent authority; and
  - 2.7 If a student is found to be continuously absent from Classes without information for a period of 15 days in one or more Classes, his/her name shall be struck off from the roll call register/s. He/she may, however, be readmitted within the next fortnight by the competent authority on payment of the prescribed readmission fee etc. He/she will not be readmitted beyond the prescribed period.
3. Indiscipline shall include:
  - 3.1 Irregularity in attendance, persistent idleness or negligence or indifference towards the work assigned;
  - 3.2 Causing disturbance to a class or the office or the library, the auditorium and the play ground etc.;
  - 3.3 Disobeying the instructions of teachers or the authorities;

- 3.4 Misconduct or misbehaviour of any nature at the time of elections to the student bodies or at meetings or during curricular or extra-curricular activities of the University;
  - 3.5 Misconduct or misbehaviour of any nature at the Examination Centre;
  - 3.6 Misconduct or misbehaviour of any nature towards a teacher or any employee of the University or any visitor to the University;
  - 3.7 Causing damage, spoiling or disfiguring to the property/equipment of the University;
  - 3.8 Inciting others to do any of the aforesaid acts;
  - 3.9 Giving publicity to misleading accounts or rumour amongst the students;
  - 3.10 Mischief, misbehaviour and/or nuisance committed by the residents of the hostels;
  - 3.11 Visiting places or areas declared as 'out of bounds' for the students;
  - 3.12 Not carrying the identity cards issued by the competent authority;
  - 3.13 Refusing to produce or surrender the identity card as and when required by – competent authority and other staff of the University;
  - 3.14 Any act and form of sexual harassment, ragging or discrimination on the basis of caste, category, religion, race;
  - 3.15 Engaging in unlawful activities that includes membership of banned organizations, organizing meetings and processions without due permission of the competent authorities; and
  - 3.16 Any other conduct anywhere which is considered to be unbecoming of a student.
4. Students found guilty of breach of discipline shall be liable to such punishment, as prescribed below:
- i) Fine;
  - ii) Campus Ban;
  - iii) Expulsion; and
  - iv) Rustication.

However, no such punishment shall be imposed on an erring student unless he/she is given a fair chance to defend himself/herself. This shall not preclude the Vice- Chancellor from suspending an erring student during the pendency of disciplinary proceedings against him/her.

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5. All powers relating to discipline and disciplinary action in relation to the student shall vest on the Vice-Chancellor. However, the Vice-Chancellor may delegate all or any of his powers as he deems proper to the competent authority or to the Disciplinary Committee as the case may be or any functionary of the University.
- a) Without prejudice to Section 4 (ix) of the Bodoland University Act, 2009, there shall be a Disciplinary Committee comprising of the following members:
    - i) Vice-Chancellor's nominee or Rector – Chairman
    - ii) Registrar – Member
    - iii) Deans of the Faculty – Member
    - iv) Warden, who shall be invited, when the matter concerning his/her Hall of Residence is required to be placed before the Committee for consideration
    - v) Director Students' Welfare – Member Secretary
  - b) Subject to any powers conferred by the Act and the Statute on the Vice-Chancellor, the Committee shall take cognizance of all matters relating to discipline and proper standards of behaviour of the students of the University and shall have the powers to punish the guilty as it deems appropriate.
  - c) The said Committee shall, make such Rules as it deems fit for the performance of its functions and these Rules and any other Orders under them shall be binding on all the students of the University.
  - d) The recommendations of the Disciplinary Committee shall be submitted to the Vice-Chancellor whose decision will be final and binding. However, the Vice-Chancellor, if he is on the opinion that the case merits to be reviewed, may refer the case back to the Disciplinary Committee for reconsideration.
  - e) One-third of the total members shall constitute the quorum for a meeting of the said Committee.