OFFICE OF THE
DIRECTOR OF STUDENTS WELFARE : BODOLAND UNIVERSITY
Debargaon, P.O. Rangalikhata
Kokrajhar – 783370, BTAD, Assam.
Tel./Fax No. 03661-259015 (O)
+919101014271 (M)
dswbuniv@gmail.com

No. BU/DSW/MISC/2017/29/ 3507 *Dated: 5th June, 2026*

Notice

Refund of Caution Money (Session 2024-2025)

It is hereby notified to all concerned PG 4th Semester students that applications for the refund of caution money will be issued and accepted up to 10th June, 2026. The concerned students are requested to submit the following documents along with the duly filled caution money application form. The completed application form must be submitted to the Office of the Director of Students Welfare.

1. Online admission receipt of 1st semester and for hostellers- both 1st Semester money/fee receipt and hostel admission receipt.
2. A photocopy of the Bank passbook (preferably SBI Account)

N.B.: No application will be entertained after the last date. The application form may be collected from the Office of the Director of Students Welfare during office hours. Further, applicants are requested to fill out the Google Form by scanning the QR code provided below.

Scan this QR code

Director of Students Welfare

Memo No. BU/DSW/MISC/2017/29/ 3507 – A *Dated: 5th, June, 2026*

Copy for information to:

1. The PS to Vice Chancellor, Bodoland University.
2. The PS to Registrar, Bodoland University
3. The PS to Finance Officer, Bodoland University
4. The Superintendent (Finance), Bodoland University
5. The Warden of the Girls' & Boys' Hostels, Bodoland University, for kind information and necessary action.
6. The System Administrator, for uploading in BU website.
7. The General Secretary, Bodoland University Students Union (BUSU), Bodoland University
8. File concerned

Director of Students Welfare
Bodoland University

BODOLAND UNIVERSITY
RANGALIKHATA, DEBARGAON, KOKRAJHAR

APPLICATION FOR REFUND OF CAUTION MONEY DEPOSIT

Name of student (IN CAPITAL LETTERS)…….……...…….

Class ……Roll No …….....……...… Subject ……..

Session ……. Nature of deposit: Hostel/Library/Science

Date of deposit …… Amount of Deposit ……..……

Hall No …… Seat vacated on …….

Bank Ac. No. ……. IFSC ……

Signature of applicant

Home address:
Village …… P.O …….

District …… State ……..…… PIN ……

Contact No. …….

Forwarding Note of the **Librarian/ HoD/Warden/University Hall**

Signature ……..……

Designation ……..

Date ……...

OFFICE NOTE

Finance Officer,

The amount of Rs …… (Rupees ……..……)
only was deposited vide Receipt No. ……....
dated …….. an amount of Rs. …….. (Rupees ……..……...
……..) only may perhaps be deducted.

The deposit has been verified and it has been found that the applicant has cleared all his/her dues to the University.

Asstt. Cashier
Bodoland University

Payment by Cheque/Ac. Transfer.

Pay Rs …… (Rupees ……..…….) only

H/Ac. No …….

Cheque to be drawn as

Rs …….

Rs …….

Rs ……..……

Signature of applicant

Total Rs ……

Finance Officer
Bodoland University