

**OFFICE OF  
THE CONTROLLER OF EXAMINATIONS: BODOLAND UNIVERSITY**

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No. BU/COE/UG/ Ex-II, IV, VI & VIII/2023/431 Pt-B/6784

dated: 11-06-2024

To

The Principals,  
All Affiliated Colleges under Bodoland University, Kokrajhar

Sub: Regarding the conduct of Practical Examination/Evaluation of Dissertation/Project Report of FYUGP 2<sup>nd</sup> & UG 4<sup>th</sup> Semester Examinations - 2024.

Sir/Madam,

This is for information and necessary action that Practical Examinations or Evaluation of Dissertation/Project Report of FYUGP 2<sup>nd</sup> & UG 4<sup>th</sup> Semester Examinations- 2024 are to be conducted on or before **5<sup>th</sup> July, 2024**. In this connection, the list of internal examiner for each paper is to be submitted to the undersigned before the conduct of Practical Examinations or Evaluation of Dissertation/Project Report.

The following guidelines are to be followed in conduct of Practical Examinations and Evaluation of Dissertation/Project Report:

1. All Practical Examinations are to be conducted as per the programme notified by concerned College.
2. External Examiners from the University departments or other colleges affiliated to Bodoland University may be appointed by Principal and the copy of the appointment letter(s) is/are to be forwarded to the office of the Controller of Examinations. However, external examiner may be appointed/invited from institutions affiliated to other Universities in case of non availability for concerned paper/subject within colleges/university departments under BU.
3. Question paper is to be prepared by external examiner in consultation with the internal examiner of the concerned subject/paper of the college. In this regard, Internal Examiner is directed to share the syllabus and other related information with the External Examiner.
4. The Question papers of the Practical Examinations are to be submitted to the office of Controller of Examinations after the finish of Practical Examinations.
5. Last date of submission of Practical marks/Dissertation is **8<sup>th</sup> July, 2024**
6. Answer scripts of Practical examinations are to be submitted to the office of CoE, BU. You are hereby requested to comply with the above guidelines for conducting Practical examinations or Evaluation of Dissertation/Project report.

Yours Faithfully,

Controller of Examinations (i/c)  
Bodoland University

dated: 11-06-2024

Memo No.: BU/COE/UG/ Ex-II, IV, VI & VIII/2023/431 Pt-B/6784

Copy to:-

1. Guard file

Controller of Examinations (i/c)  
Bodoland University

**CONTROLLER OF EXAMINATIONS (i/c)**  
**BODOLAND UNIVERSITY**