

## OFFICE OF THE REGISTRAR: BODOLAND UNIVERSITY

Debargaon, P.O. Rangalikhata  
Kokrajhar – 783370, BTC, Assam.  
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F.NO. BU/ENGG/EM/Eco/deptt./2023/161

Dated-13/09/2023

### SHORT TENDER NOTICE

Sealed Quotation(s) is hereby invited from PWD Registered Electrical Contractor for Supplying, installation and commissioning of Electrification works for the deptt. of Political Science, Economics and Bio-Technology at Bodoland University Campus. Last date for submission of Tender paper – 20/09/2023 at 12.00 noon and will be open at same date at 12.30 noon.

Sl. No.	Name of work	Estimate Cost	Time of Completion	Cost of Tender document
1.	Supplying, installation and commissioning of Electrification works for the deptt. of Political Science, Economics and Bio-Technology at Bodoland University Campus	3,55,845.00	30 days	500.00

The details particulars of Tender may be obtained from the University website [www.buniv.edu.in](http://www.buniv.edu.in) an amount of Rs. 500/- (Rupees five hundred) only (non-refundable) should be deposited as tender fee by online mode Account No. 31607155480, IFSC Code. SBIN0007379.

Registrar  
Bodoland University  
Kokrajhar

Copy for information to:

Memo. BU/ENGG/EM/Eco/deptt./2023/161

Dated-13/09/2023

1. The P.S. to V. C. For kind appraisal of V.C. B.U, Kokrajhar – 783 370
2. The P.S. to Finance Officer, Bodoland University, Kokrajhar – 783 370
3. The Asst. Engineer, Bodoland University, Kokrajhar-783370
4. The System Administrator, B.U. for upload in university website, Kokrajhar
5. Notice Board – Administrative Building.

Registrar  
Bodoland University

### **Terms and Conditions:-**

1. Rates should be including all taxes & charges and necessary taxes will be deducted from the bill as per norms.
2. Work should be completed within 30 days from the date of issue of the work order.
3. Competent Authority reserves the right to reject the quotation or cancel the work without assigning any reason or giving any explanation thereof and also reserves the exclusive right to refuse payment of the bill in case the work is not up to satisfaction.
4. After completion of the work, a bill in triplicate may please be submitted in favor of the Registrar, Bodoland University, Kokrajhar for necessary arrangement of payment.
5. All the materials should be directly provided by the firm.
6. The Firm should have PAN number and submit the copy of self attested PAN Card.
7. GST Registration Certificate (Copy to be enclosed)
8. Work Experience (similar work)
9. The document in original should be signed by the supplier or his authorized representative along with seal on each relevant page. All corrections and over-writing must be initiated by the tenderer or his authorized representative.
10. The Registration of the firm is to be enclosed.
11. The price quoted by the bidder for approval/acceptance of rates shall remain fixed and shall not be subject to any variation. A bid submitted with an adjustable price quotation will be treated as non responsive and rejected.
12. The bidder shall submit the document in original duly signed on each and every page. The bidders are advised to keep a photo copy (at his own cost) of the bid document for his own reference.
13. The receipt of payment of tender fee should be submitted along with the Bid, otherwise the bid document should be treated as canceled.

**Interested bidders may submit their bid in sealed envelope super scribed “TENDER FOR Supplying, installation and commissioning of Electrification works for the deptt. of Political Science, Economics and Bio-Technology at Bodoland University Campus, addressed to “The Registrar, BODOLAND UNIVERSITY, Debargaon, Kokrajhar, BTAD, Assam, and Pin-783370.”**

Registrar,  
Bodoland University  
Kokrajhar

## **GENERAL RULES AND DIRECTIONS**

- a. I/We have read and examined the notice inviting tender, schedule, specifications applicable, General Rules and Directions, Conditions of contract and special conditions , schedule of rate and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work .
- b. I/We hereby tender for the execution of the work specified for Bodoland University, Kokrajhar within the time specified and in accordance in all respects with the specification, designs drawings and instructions in writing referred to in General Rule and Directions and in the conditions of contract and with such materials as are approved by the University Authority, and in respects in accordance with, such conditions so far as applicable.
- c. I/We agree to keep the tender open for -----days from the due date of submission thereof and not make any modifications in its terms and conditions.
- d. I/We agree that should I/We fall to commence the work specified in the above memorandum, an amount equal to the amount of the earnest money mentioned in the form of the invitation of tender shall absolutely be forfeited to the Kokrajhar and the same may be the option of the competent authority on behalf of the Bodoland University kokrajhar be recovered without prejudice to any other right or remedy available in law out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/ us under this contract or otherwise.
- e. **NO CLAIM FOR COMPENSATION FOR SUBMISSION OF TENDER:**

The tenderer whose tender is not accepted shall not be entitled to claim any costs, charges and expenses of any incidental to or incurred by him thorough or in connection with his submission of tender, even though the University may modify/ withdraw the Tender.
- f. **LOWEST TENDER NOT NECESSARILY TO BE ACCEPTED:**

The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.
- g. **SIGNING OF CONTRACT AGREEMENT**
  - i. On the tender being accepted by the Client, a formal contract may be signed and executed by and between the Client and the successful tendered within a time to be fixed by the Client, which shall anyhow be within 15 days from the stipulated date of start of the work.
  - ii. The contractor shall be furnished, free of cost one certified copy of the contract documents except standard specifications, Schedule of Rates and such other printed and published documents, together with all drawings as may be forming part of the tender papers. None of these documents shall be used for any purpose other than that of this contract.

**h. SCOPE OF WORK**

- i. The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labor, materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with food practice and recognized principles.
- ii. The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in price bid which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.

**j. DISCREPANCIES AND ADJUSTMENT OF ERRORS**

- i. The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.
- ii. If there are varying or conflicting provisions made in any one document forming part of the contract, the Registrar, Bodoland University shall be the deciding authority with regard to the intention/ interpretation of the document and his decision shall be final and binding on the contractor.
- iii. Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contracts.

**k. TERMS OF PAYMENT**

Subject to any deduction, which the client may be entitled to make under the Contract, all payments to contractor for the work would be made by Cheque / Demand Draft in favour of the contractor on satisfactory completion report of Site (i/c) of the proposed work.

**l. SUB CONTRACTING OF THE WORK**

The Contractor is not permitted to assign or transfer his/ their obligation or benefit under the contract either in full or in part to other individuals/ firms / agencies. However, under extreme circumstances where sub-contracting of part of the work is unavoidable, prior written permission of Client shall be taken by the Contractor

Date:-

Signature of Contractor  
Postal Address & Tele No.

## **PARTICULARS OF TENDER:**

Last Date and Place of Tender Submission: Office of the Registrar, B.U.

on 20.09.2023 up to 12.00 P.M.

Date of opening of Tender: Office of the Registrar, B.U.

on 20.09.2023 at 12.30 P.M

**Validity of tender:** Tender shall remain valid for acceptance for a period of not less than 90 days from the date of opening of tenders which may be required to be extended in public interest at the discretion of the University Authority. .

## **CLARIFICATIONS:**

The Tender Document issued is complete in all respect and no further clarifications are elaborated. However, in so far Technical Clarifications if any are concerned even though not binding on University can be ascertained from the University.

## **QUOTATION OF PRICE / RATES**

This being Item Rate Tender, the tenderer shall state at what rate he will be willing to undertake the work. Rate should be quoted both in figure & words.

## **COMPLETION TIME:**

The completion time is the essence of the contract. The tenderer shall complete the work within the period indicated in the Notice Inviting Tender.

## **TRANSFER OF TENDER DOCUMENTS/ TENDERS:**

Transfer of tender documents purchased by one tenderer to another is not permissible. Similarly transfer of tenders submitted by one tenderer to another is not permissible under any circumstances. The alteration of essence of tender once submitted is also not permissible.

**LANGUAGE:** The Tender shall be submitted in English language only.

**(A) Political Sc. Deptt.**

<b>Sl. No.</b>	<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1	Cashing and capping	each	135		
2	Circular Box	each	36		
3	1.0 sqr mm copper wire	coil	4		
4	1.5 sqr mm copper wire	coil	7		
5	LED 20W tube light	each	21		
6	MCB 32A	each	11		
7	AC starter	each	5		
8	2.5 sqr mm copper wire	coil	4		
9	8 modular box	each	9		
10	6A modular switch	each	36		
11	Wall fan	each	7		
12	6 A socket modular	each	9		
13	2 modular box	each	10		
14	Ceiling fan	each	7		
15	16 A socket modular	each	5		
16	S.S. combine	each	30		
17	Fan regulator socket type	each	7		
18	4 sq mm copper wire	coil	5		
19	black tap	each	10		
20	1" screw	pkt	5		
21	1' GUTKHA	pkt	5		
22	Fitting and fixing charge				
				<b>Total Rs.</b>	

**(B) Bio-technology Deptt. and Medical Branch**

<b>Sl.no.</b>	<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1	1.5 ton air conditioner.	each	3		
2	A.C. voltage stabilizer	each	3		
3	A.C. starter	each	3		
4	2.5 sq mm copper wire	coil	1		
5	Cable clip	pkt	2		
6	stand fan	each	1		
7	Black tap	each	2		
8	Installation, fitting and fixing charge				
				<b>Total Rs.</b>	

**(C) Economics Deptt.**

<b>Sl. No.</b>	<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1	Cashing and capping	each	35		
2	Circular Box	each	2		
3	1.0 sqr mm copper wire	coil	2		
4	1.5 sqr mm copper wire	coil	3		
5	LED 20W tube light	each	8		
6	MCB 32A	each	6		
7	AC starter	each	3		
8	2.5 sqr mm copper wire	coil	2		
9	8 modular box	each	3		
10	6A modular switch	each	14		
12	6 A socket modular	each	3		
13	2 modular box	each	6		
14	Ceiling fan	each	4		
15	16 A socket modular	each	3		
16	S.S. combine	each	9		
17	Fan regulator socket type	each	4		
18	4 sq mm copper wire	coil	3		
19	black tap	each	7		
20	1" screw	pkt	2		
21	1' GUTKHA	pkt	2		
22	Fitting and fixing charge				
				<b>Total Rs.</b>	

**A+B+C Total Rs. =**