

**OFFICE OF THE
CONTROLLER OF EXAMINATIONS : BODOLAND UNIVERSITY**

Debargaon, P.O. Rangalikhata
Kokrajhar, BTC, Assam - 783370



Tel/Fax No. 03661-277129

No. BU/COE/PG/EX-II & IV/2023/398/200

Dated: 04-05-2023

NOTICE

(FORM FILL UP FOR EXAMINATIONS OFFLINE MODE)

It is hereby informed to all the students of P.G. 2nd semester Regular (Batch 2022), Arrear & Betterment (Batch 2021) & Arrear (Batch 2020) and 4th semester Regular (Batch 2021), Arrear & Betterment (Batch 2020) & Arrear (Batch 2019) and 1st Semester DBT (Batch 2023) that the submission of End Semester Examinations forms and fees of different subjects have been scheduled. For submission of fees and forms for the PG students the different subjects are grouped as given below. Examination forms will be issued from respective departments/Colleges.

2nd & 4th Semester Examination & 1st Semester DBT

10-05-2023 (Wednesday) :	Mathematics, MCA, CSIT, MBA, Biotechnology
11-05-2023 (Thursday) :	Physics, Chemistry, Botany, Zoology
12-05-2023 (Friday) :	Education, Commerce,
13-05-2023 (Saturday) :	Assamese, English
15-05-2023 (Monday) :	History, Geography
16-05-2023 (Tuesday) :	Economics, Political Science,
17-05-2023 (Wednesday) :	Bodo, DBT 1 st Semester
18-05-2023 (Thursday) :	Last date with fine

Note: Students who are willing to clear Arrear/Betterment 2nd & 4th Semester Exam, will have to submit Exam forms and fees as per the schedule of respective subjects. Students of 4th Semester Examination are asked to submit two copies of recent passport size photograph writing their Name & Registration No. on the back side of their photographs along with the examination form. Students are advised to follow the schedule strictly.

Fees to be paid

SEMESTER	CATEGORIES	FEES (in ₹)	DOCUMENT REQUIRED Xerox Copy (Attested)
2 nd Semester	Regular	1,050/-	Registration Card/ Admit Card/Result Sheet of 1 st Semester Examination
	Arrear/Betterment	1,350/-	Registration Card/ Admit Card/Grade Card of 2 nd Semester Examination
4 th Semester	Regular	1,200/-	Admit Card of 3 rd Semester Examination and Registration Card
	Arrear/Betterment	1,500/-	Registration Card/Admit Card/Grade Card of 4 th Semester Examination
DBT	Regular	650/-	Admission receipt/ Identity Card.
Practical Fee - Rs. 350/-		Dissertation/Project fee - Rs. 500/-	Late fine - Rs. 200/-

Further, it is informed to all the Colleges having P.G. Programmes under Bodoland University that Examinations Form Submission dates by students will be as per given above. The Colleges will have to collect forms from the university in advance and submit the completed Examinations forms along with Statement (Soft copy and hard copy) and fees to the University on 22nd & 23rd May, 2023.

Note:- (1) Library clearance must be obtained from Librarian.

(2) Exams forms along with percentage of class attendance must be countersigned by the concerned HOD before submission in the office.

Controller of Examinations
Bodoland University.

Memo No. BU/COE/PG/EX-II & IV/2023/398/201 – 209

Dated: 04-05-2023.

Copy forwarded to :-

1. The All Officers, Bodoland University.
2. The Dy. Registrar (Finance/Exam), Bodoland University
3. All HODS, Bodoland University (**Before putting countersigned all the HODs are requested to ensure whether a student attain minimum required percentage of class attendance and qualified marks in Sessional Exams as per the Examination Rules of Bodoland University**).
4. The Library Professional Assistant, Bodoland University.
5. The PS to Vice-Chancellor, BU
6. The PS to Registrar, BU
7. The System Administrator, Bodoland University.
8. The Superintendent, Bodoland University.
9. Notice Board.
10. Guard file.

Controller of Examinations
Bodoland University.

CONTROLLER OF EXAMINATIONS
BODOLAND UNIVERSITY
KOKRAJHAR ASSAM

BODOLAND**UNIVERSITY**

..... Semester Examination, 20.....

APPLICATION

Department
Roll No.
Semester
Admission year

To,

The Controller of Examinations,
Bodoland University, Kokrajhar

Sir,

I do submit the examination fee and other documents along with this application and request permission to present myself at the ensuing Semester Examination to be held in the month of 20

I have filled in detailed particulars on the reverse and declare that if any of the statements made in the application is found false or misleading, and, if it contradicts any rules and regulations relating to Bodoland University Examinations, my admission to the above Examination shall be cancelled forthwith by the University without showing any reason thereof.

Yours obediently,

Name (infull)

BU Regd. No. Year

Present Address

.....
Contact No.**FOR OFFICE USE ONLY**

- (A) On verification of application and documents, the candidate bearing Enrollment No., and BU Regd. No. is found to be eligible to provisionally appear at Semester Examination of
- (B) The candidate has not submitted (1) examination fee, (2) document(s), hence, is not eligible to appear at Semester Examination of

Signature of Office Assistant/Receiving Officer (with date & seal)

Provisional permission granted/not granted

Deputy Registrar (Examinations)

Signature (with date & seal)

PTO

Particulars to be filled in by the Candidate

(Candidates must submit documents of proof on (1) Exam. Fee (2) Date of Birth (3) BU Registration and (4) Clearance of dues from library/department etc.)

1. Name in full (in CAPITAL) :
MS/MR
2. Sex :
3. Date of Birth : (attach photocopy of proof)
4. BU Enrollment No : Year :
5. BU Registration No : Year : (attach photocopy)
6. Department to which admitted :
7. Date of admission to course :
8. Father's/Guardian's Name :
9. Particulars of Examination last appeared : (attach photocopy of Grade Card)

Examination	Roll No & year	Course/paper	SGPA	Backlog, if any

10. If expelled and debarred from appearing at any University Examination, state

Examination	Roll No & year	Reg. No & year	Exam & date of expulsion	Remarks

11. Particulars of Examination appearing at :

Examination	Reg. No & year	Course/Paper(s) appearing	Remarks

12. Examination fee deposited : Rs. (attach photocopy of receipt)

13. Particulars to be filled in by the Head of the Department :

Department	Date of Adm. to course	Date of compl. of course	No. of Lectures delivered	% of lectures attended

I certify that this candidate has attended the minimum% of lectures required in different course/paper(s), has cleared all dues of the Department, and obtained minimum qualifying marks/grade in In-semester examinations. I know nothing against his/her moral character. She/He may be provisionally permitted to appear the examination.

This candidate is **NOT eligible** to appear the examination for

Signature & Seal of the HoD
(with date)