

# OFFICE OF THE REGISTRAR : BODOLAND UNIVERSITY

Debargaon, P.O. Rangalikhata  
Kokrajhar – 783370, BTC, Assam.  
[bodolanduniv@gmail.com](mailto:bodolanduniv@gmail.com)



Tel./Fax No. 03661-277183 (O)

Mobile No.

F. No- BU/Engg/BIKF/2023/136/401

Date – 11/02/2023

## **EXPRESSION OF INTEREST (EMMERGENT)**

Expression of interest is invited from the GST registered Firm/Supplier for providing fitting and fixing Bodoland University digital board with LOGO at Administrative building and brass letter of 'Bagurumba - Bodo folk dance' with LOGO at main entrance gate pillar of Bodoland University.

Detailed specification and any other special features should be submitted with their application of EOI. This is an expression of interest for above job and invitation of financial bid.

The bidders are advised to visit the website [www.buniv.edu.in](http://www.buniv.edu.in) to download the detail forms.

The detail NIT with terms and conditions would be downloaded from university website [www.buniv.edu.in](http://www.buniv.edu.in). The last date and time of receipt of the EOI/Tender is 14/02/2023 up to 12.00 noon and will be open on same date at 12.30 hours. An amount of Rs. 500/- should be deposited in the Bodoland University Account No. 31607155480, IFSC Code- SBIN0007379 by online mode as tender fee (non-refundable). The receipt of the tender fee deposited should be submitted along with technical bid. In case, if any Bandh/Holiday falls in any respect/sequence, the sequence will be held in the next working day. The EOI would be open on the same day at 12.30 p.m.

The University authority reserves the right to reject or accept any one or all proposals without assigning any reason thereof.

Registrar  
Bodoland University

Memo No- BU/Engg/BIKF/2023/136/

Date – 11/02/2023

Copy to :-

1. The P. S. to V.C for kind appraisal to him.
2. The Finance officer i/c, B.U. for initiative and information.
3. The System Administrator for uploading in university website.
4. The Member Secretary, Tender Committee for information.

Registrar  
Bodoland University

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**EXPRESSION OF INTEREST RESPONSE FORM**

**The form should be typewritten in uppercase (or written in capital letters) and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form.**

**SECTION 1: COMPANY DETAILS AND GENERAL INFORMATION**

**1. NAME OF FIRM/SUPPLIER/CONTRACTOR:**

**2. STREET ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

**3. P.O. BOX and MAILING ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. TEL NO:** \_\_\_\_\_ **6. E-MAIL ADDRESS:** \_\_\_\_\_

**8. CONTACT NAME AND TITLE:**

**9. PARENT COMPANY (Full legal name):**

**10. SUBSIDIARIES, ASSOCIATES AND/OR OVERSEAS REPRESENTATIVE(S):**  
(Attach list, if necessary)

**11a. NATURE OF BUSINESS (Tick one box only):**

Manufacturer:       Trader:       Authorized Agent:       Consulting Company:

Other (specify): \_\_\_\_\_

**11b. TYPE OF BUSINESS:**

**Corporate/Limited:**  **Partnership:**  **Government Agency:**  **University:**

**Other (specify):** \_\_\_\_\_

**12. YEAR ESTABLISHED:**

**13. NUMBER OF FULL-TIME EMPLOYEES:**

**13. LICENCE NUMBER/STATE WHERE REGISTERED:** \_\_\_\_\_

## EVALUATION CRITERIA

1. **If the Supplier/Firm could not meet up the standard of the work or not up to the satisfaction of the authority, the authority would not liable to release the payment for partially or whole of the work, as desired, whose decision would be the final. The Supplier/Firm should be bound to accept the decision without any claim thereof.**
2. **The bidder should have PAN, GST Registration, experience certificate, Trade License or Govt. Registration Certificates etc.**
3. Bidders should be ready to do any corrections and technical consultancy services at free of cost after the completion of the work.
4. Upon evaluation of Commercial Bids and making comparative statement after taking into account all the relevant aspect of the Tender condition, BU shall declare lowest quoted Bidder as L1 Bidder and next lowest quoted Bidder as L2 Bidder. BU will notify L1 Bidder as successful Bidder. The successful Bidder will be intimated in writing by registered letter, that its Bid has been accepted. The successful Bidder will do the necessary work after receiving the order.
5. The University Authority has right to order the work even if there is only single technically qualified bidder provided the financial offer of such firm is within the limit of University's fund sanction and all the equipment offered are up to the mark.
6. If Bodoland University at any stage, based on an objective examination and scrutiny set out through a due process considers, that the **firm** has failed to make progress in the implementation of the work schedule or is otherwise incapable of completing the project work as stipulated or has failed to maintain the quality of work to the satisfaction of Bodoland university, the Bodoland University may revoke this agreement wholly or partially. In that event, total amount released **till date time to firm** would be returned to Bodoland University within a **stipulated period of 15 days from the date of revoking of the agreement** and that would have no claim on the balance amount or for the work so far completed.
7. **The firm** shall not unilaterally transfer or assign or sublet any part of this agreement wholly or partially or otherwise the conduct of said proposal to any other person, firm or company or any other institution/ organization. However, **firm** can take the help/assistance from other organization well versed with survey work only if prior written approval of the Bodoland University is obtained. Decision of the Bodoland University will be final.
8. No revisions, modifications or change to this agreement shall be binding until the same is acknowledged by Bodoland University and agreed to in writing.

9. The firm hold Bodoland University harmless from any liability claim for loss or damaged of property or injury or death of persons or any cause of action of whatsoever nature that may arise out of performance of this agreement.
10. In event of any disputes arising with regard to interpretation of the articles/terms of this agreement he matter shall be referred to sole arbitrator, approved by both parties and who shall be appointed by the Bodoland University. The decision of the Arbitrator on the points referred to him shall be binding on both the parties to this agreement, subject to the provisions of the Arbitration and conciliation Act of 1966.
11. Time of completion of the work is 10 days from the date of issue work order.
12. Bidder should sign all the relevant documents along with Tender/EOI documents and should be submitted with the bid. Before submission of the Tender, Bidder shall sign each page of the tender form/document and all of its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the bidder, otherwise Bid documents may be treated as cancelled.
13. Note:
  - (a) Bidders are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.
  - (b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.
  - (c) The University reserves the right to:
    - (i) Accept/reject any/all tenders without assigning any reason thereof.
    - (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
    - (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary.
    - (iv) Award the contract to one or more Bidders for the items covered by the tender.

## Declaration

1. I declare that all the terms and conditions stated in the Notice Inviting Tender are acceptable to me/us and I/We shall abide by the same in case the contract is awarded to me/us.
2. I also declare that the specification given would strictly be maintained by me/us.
3. I/we understand that non-fulfillment and/or partly fulfillment of specification as made is liable for penalty as deemed fit and necessary by the University authority.
4. All the particulars furnished by me/us in the bid are true to the best of my/our knowledge.
5. I/We will also abide by the conditions that should be stipulated during the period of contract.
6. The decision of the authority will be accepted by me/us during and after the bid evaluation process, without any assigning reason thereof.

Date:

(Signature of the Bidder)

Name:

Place:

Contact Number:

**Financial bid:-**

<b>Sl. No.</b>	<b>Items</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate in Rs.</b>	<b>Amount</b>
1	Providing 3 mm Acrylic red sheet lighting letter 'BODOLAND UNIVERSITY' Letter size - 24" x 18 nos	Inch	432		
2	Providing 3 mm Acrylic red sheet lighting University LOGO size - 24" (h)	Inch	24		
3	Providing ACP board (heavy) for fixing of University LOGO and acrylic lighting letter	Sft	136		
4	Providing Heavy iron angle frame structure for acrylic letter & LOGO to be fixed in ACP board - 34' x 4'	Sft	136		
5	Providing and fitting Heavy iron angle post with cement concrete work size - 7' x 3'	No	8		
6	Providing Stainless steel Bodoland University LOGO at main gate size - 78"x60"	No	1		
7	Providing Brass "Bagurumba' heart throb Bodo folk dance size - 78"x 60"	Pc	1		
8	Fitting & fixing charges with carrying charges	Job	1		
				Total Rs.	
			Add GST		
			<b>Grand Total Rs.</b>		

Signature of the bidder