

**OFFICE OF THE REGISTRAR : BODOLAND UNIVERSITY**

Debargaon, P.O. Rangalikhata  
Kokrajhar – 783370, BTR, Assam.  
[bodolanduniv@gmail.com](mailto:bodolanduniv@gmail.com)



Tel./Fax No. 03661-277183 (O)  
Tel. No.  
Mobile No.

Ref. No. BU/Engg/2020/N.Sc.Deptt/54/101/ 526

Date – 11/03/2022

**EXPRESSION OF INTEREST**

Expression of interest is invited from the reputed Manufacturer/Firm/Supplier for Supply, installation and commissioning of incinerator (Sanitary Napkin Destroying Machine) at Bodoland University

Detailed specification and any other special features along with company manuals, price list should be submitted with their application of EOI. This is an expression of interest for above job and invitation of financial bid.

The bidders are advised to visit the website [www.buniv.edu.in](http://www.buniv.edu.in) for download the detail forms.

Application with complete details and relevant documents along with a Demand Draft for an amount of Rs. 500/- as EOI fee (non-refundable) in the form of bank draft in favour of the Registrar, B.U, Kokrajhar payable at SBI, North Kokrajhar Branch may be submitted to Registrar, Bodoland University, Debargaon, Dist. Kokrajhar (BTC.), Assam Pin-783370 on or before 12.00 noon on 21/03/2022. The EIO would be opened on same date at 12.30 pm.

The university authority reserves the right to reject or accept any one or all EOI/proposal without assigning any reasons thereof.

Registrar

Copy to :-

1. The P.S to the V.C for kind appraisal to him.
2. The Finance Officer for information.
3. Dr. P. K. Mochahari, for information.
4. The System Administrator for upload in University website.
5. The Member Secretary, Tender Committee for information.

Registrar

## 1. Details specification:-

Name of Item	Tentative Technical Specification
Incinerator	Height – 700 mm Width – 350 mm Depth – 350 mm Weight – 27 kgs (approx) Electrical – 230 v+/- 10%, 50 Hz Single Phase, 5A 2 KW Temperature between 350 – 400 deg
Optional Accessories : a. Smoke control unit with filter  OR  b. Wet Scrubber	

Financial Bid:-

Sl. No.	Specification	Qty	Rate (including GST)	Amount in Rs.
1	Incinerator Height – 700 mm Width – 350 mm Depth – 350 mm Weight – 27 kgs (approx) Electrical – 230 v+/- 10%, 50 Hz Single Phase, 5A 2 KW Temperature between 350 – 400 deg	01 set		
2	Optional Accessories : a. Smoke control unit with filter  OR  b. Wet Scrubber			
			Total Rs.	

**Signature of supplier**

**Registrar**

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**EXPRESSION OF INTEREST RESPONSE FORM**

The form should be typewritten in uppercase (or written in capital letters) and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form.

**SECTION 1: COMPANY DETAILS AND GENERAL INFORMATION**

1. NAME OF COMPANY/INSTITUTION:

2. STREET ADDRESS:

3. P.O. BOX and MAILING ADDRESS:

4. TEL NO: \_\_\_\_\_ 5. E-MAIL ADDRESS: \_\_\_\_\_

6. CONTACT NAME AND TITLE:

7. PARENT COMPANY (Full legal name):

8. SUBSIDIARIES, ASSOCIATES AND/OR OVERSEAS REPRESENTATIVE(S):  
(Attach list, if necessary)

9. NATURE OF BUSINESS (Tick one box only):

Manufacturer:       Trader:       Authorized Agent:       Consulting Company:

Other (specify): \_\_\_\_\_

**10. TYPE OF BUSINESS:**

**Corporate/Limited:**  **Partnership:**  **Government Agency:**  **University:**

**Other (specify):** \_\_\_\_\_

**11. YEAR ESTABLISHED:**

**12. NUMBER OF FULL-TIME EMPLOYEES:**

**13. TRADE LICENCE NUMBER/STATE WHERE REGISTERED:** \_\_\_\_\_

## EVALUATION CRITERIA

- 1. If the Supplier/Firm could not meet up the standard of the work or not up to the satisfaction of the authority, the authority would not liable to release the payment for partially or whole of the work, as desired, whose decision would be the final. The Supplier/Firm should be bound to accept the decision without any claim thereof.**
2. Bidders should be ready to do any corrections and technical consultancy services at free of cost after the completion of the work.
3. Upon evaluation of Commercial Bids and making comparative statement after taking into account all the relevant aspect of the Tender condition, BU shall declare lowest quoted Bidder as L1 Bidder and next lowest quoted Bidder as L2 Bidder. BU will notify L1 Bidder as successful Bidder. The successful Bidder will be intimated in writing by registered letter, that its Bid has been accepted. The successful Bidder will do the necessary work after receiving the order.
4. The University Authority has right to order the work even if there is only single technically qualified bidder provided the financial offer of such firm is within the limit of University's fund sanction and all the equipment offered are up to the mark.
5. Any dispute between the Parties on matters concern shall be resolved by mutual discussion and legal recourse shall be only as last resort, in which case the matter shall be submitted for Arbitration subject to Kokrajhar Jurisdiction only.
6. Note:
  - (a) Tenderers are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.
  - (b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.
  - (c) The University reserves the right to:
    - (i) Accept/reject any/all tenders without assigning any reason thereof.
    - (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
    - (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary.
    - (iv) Bidder should sign all the relevant documents and EOI documents.

## Declaration

1. I declare that all the terms and conditions stated in the Notice Inviting Tender are acceptable to me/us and I/We shall abide by the same in case the contract is awarded to me/us.
2. I also declare that the specification given would strictly be maintained by me/us.
3. I/we understand that non-fulfillment and/or partly fulfillment of specification as made is liable for penalty as deemed fit and necessary by the University authority.
4. All the particulars furnished by me/us in the bid are true to the best of my/our knowledge.
5. I/We will also abide by the conditions that should be stipulated during the period of contract.
6. The decision of the authority will be accepted by me/us during and after the bid evaluation process, without any assigning reason thereof.

Date:

(Signature of the Bidder)

Place:

Name:

Contact Number:

Address:

1. The companies will be evaluated according to the following procedure:

CRITERIA: Pass/Fail	YES	No
Registration information: Certified copy of the original Certificate of Incorporation , GST registration certificate, PAN card etc.		
Company Profile: Summary indicating the company details		
Certificate from NABL Accredited Lab should be produced along with the EOI		
Relevant Experience: Experience of the company working with National and Government Institutions, Large public or private companies		

- When a firm is shortlisted it does not guarantee that a firm will get order.
- Firms will remain in the register for a minimum period of one year.

<p><b>CERTIFICATION:</b></p> <p><b>I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:</b></p>  <p><b>Name</b> _____ <b>Functional</b></p> <p><b>Title</b> _____</p>
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