

OFFICE OF THE REGISTRAR : BODOLAND UNIVERSITY

Debargaon, P.O. Rangalikhata
Kokrajhar – 783370, BTC, Assam.
bodolanduniv@gmail.com



Tel./Fax No. 03661-277183 (O)
Tel. No.
Mobile No.

Ref. No. BU/Acctts/Lab.Eq – Zoology/2022/07/521

Date – 11/03/2022

EXPRESSION OF INTEREST

Expression of interest is invited from the reputed Manufacturer/Firm/Supplier for Supply, installation & commissioning of Laboratory Equipments and repairing of existing equipments at Department of Zoology of Bodoland University

Detailed specification and any other special features along with company manuals, price list should be submitted with their application of EOI. This is an expression of interest for above job and invitation of financial bid. Total approved amount is Rs. 4,67,603.00 including GST and all charges.

The bidders are advised to visit the website www.buniv.edu.in for download the detail forms.

Application with complete details and relevant documents along with a Demand Draft for an amount of Rs. 1000/- as EOI fee (non-refundable) in the form of bank draft in favour of the Registrar, B.U, Kokrajhar payable at SBI, North Kokrajhar Branch may be submitted to Registrar, Bodoland University, Debargaon, Dist. Kokrajhar (BTC.), Assam Pin-783370 on or before 12.00 noon on 18/03/2022. The EOI would be opened on same date at 12.30 pm.

Payment would be released after received of the amount/fund from the Director of Agriculture, BTC, Assam after completion of necessary process.

The university authority reserves the right to reject or accept any one or all EOI/proposal without assigning any reasons thereof.

Registrar

Copy to :-

1. The P.S to the V.C for kind appraisal to him.
2. The Finance Officer for information.
3. Prof. H. Singha, HOD for information.
4. The System Administrator for upload in university website.
5. The Member Secretary, Tender Committee for information.

Registrar

1. Details specification:-

Sl. No.	Instrument	Brand/Model	Capacity	Quantity	Status
1	Spectrophotometer	Systronics non pc 2203		1	Repair only
2	Ph Meter	Systronics/Borosil/Abdos		1	New
3	Magnetic Stirrer	Borosil/Optics Technology		1	New
4	Refrigerator	Samsung		1	Repair only
5	Double Distillation Unit with Glass Boiler and Glass Condenser vertical	Borosil	1.5 L/ Hr	1	New
6	Vortex Mixer	Borosil		1	New
7	Hot Air Oven	Optics Technology		1	New
8	Water Bath	Optics Technology		1	New
9	Measuring Cylinder	Borosil	100 ml (plastic)	10	New
10			100 ml (glass)	50	New
11			10 ml	50	New
12			250 ml	50	New
13	Digital Weight Balance	Sartorius-PRACTUM224-101N	0.0001 gm readability	1	New
14	Homogenizer glass tube	Any Company	15x125	1	New
15	Heating mantle		I Litre	1	New
16	Electrophoresis unit vertical + horizontal	Biorad	midi	1	New
17	Micropipette	Tarson. Abdos, Borosil	20u1	1	New
			200u1	1	New
			1ml	1	New

Cont.

18	Micropipette tip	Tarson, Abdos, Borosil	100-1000 ul	2 packets	New
			20-200 ul	2 packets	New
			0.1-20 ul	2 packets	New
19	Automatic Homogenizer	Optics technology		1	New
20	Meter tapes			3	New
21	Gps		Garmin	1	New
22	Handheld balance			1	New
23	Portable balance			1	New
24	Range finder			1	New
25	Compass			1	New
26	Dissecting microscope	LABOVISIO N'12000		I	New
27	Insect cabinet			I	New
28	Entomological pin			2pkts	New
29	Insect net	104.14x30.48x5.08		1	New

Signature of supplier

Registrar

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EXPRESSION OF INTEREST RESPONSE FORM

The form should be typewritten in uppercase (or written in capital letters) and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form.

SECTION 1: COMPANY DETAILS AND GENERAL INFORMATION

1. NAME OF COMPANY/INSTITUTION:

2. STREET ADDRESS:

3. P.O. BOX and MAILING ADDRESS:

4. TEL NO:

5. E-MAIL ADDRESS:

6. CONTACT NAME AND TITLE:

7. PARENT COMPANY (Full legal name):

8. SUBSIDIARIES, ASSOCIATES AND/OR OVERSEAS REPRESENTATIVE(S):
(Attach list, if necessary)

9. NATURE OF BUSINESS (Tick one box only):

Manufacturer:

Trader:

Authorized Agent:

Consulting Company:

Other (specify): _____

10. TYPE OF BUSINESS:

Corporate/Limited: Partnership: Government Agency: University:

Other (specify): _____

11. YEAR ESTABLISHED:

12. NUMBER OF FULL-TIME EMPLOYEES:

13. TRADE LICENCE NUMBER/STATE WHERE REGISTERED: _____

EVALUATION CRITERIA

1. **If the Supplier/Firm could not meet up the standard of the work or not up to the satisfaction of the authority, the authority would not liable to release the payment for partially or whole of the work, as desired, whose decision would be the final. The Supplier/Firm should be bound to accept the decision without any claim thereof.**
2. Bidders should be ready to do any corrections and technical consultancy services at free of cost after the completion of the work.
3. Upon evaluation of Commercial Bids and making comparative statement after taking into account all the relevant aspect of the Tender condition, BU shall declare lowest quoted Bidder as L1 Bidder and next lowest quoted Bidder as L2 Bidder. BU will notify L1 Bidder as successful Bidder. The successful Bidder will be intimated in writing by registered letter, that its Bid has been accepted. The successful Bidder will do the necessary work after receiving the order.
4. The University Authority has right to order the work even if there is only single technically qualified bidder provided the financial offer of such firm is within the limit of University's fund sanction and all the equipment offered are up to the mark.
5. Any dispute between the Parties on matters concern shall be resolved by mutual discussion and legal recourse shall be only as last resort, in which case the matter shall be submitted for Arbitration subject to Kokrajhar Jurisdiction only.
6. If Bodoland University at any stage, based on an objective examination and scrutiny set out through a due process considers, that the **firm** has failed to make progress in the implementation of the work schedule or is otherwise incapable of completing the project work as stipulated or has failed to maintain the quality of work to the satisfaction of Bodoland university, the Bodoland University may revoke this agreement wholly or partially. In that event, total amount released **till date time to firm** would be returned to Bodoland University within a **stipulated period of 15 days from the date of revoking of the agreement** and that would have no claim on the balance amount or for the work so far completed.
7. **The firm** shall not unilaterally transfer or assign or sublet any part of this agreement wholly or partially or otherwise the conduct of said proposal to any other person, firm or company or any other institution/ organization. However, **firm** can take the help/assistance from other organization well versed with survey work only if prior written approval of the Bodoland University is obtained. Decision of the Bodoland University will be final.
8. No revisions, modifications or change to this agreement shall be binding until the same is acknowledged by Bodoland University and agreed to in writing.

9. The firm hold Bodoland University harmless from any liability claim for loss or damaged of property or injury or death of persons or any cause of action of whatsoever nature that may arise out of performance of this agreement.

10. In event of any disputes arising with regard to interpretation of the articles/terms of this agreement he matter shall be referred to sole arbitrator, approved by both parties and who shall be appointed by the Bodoland University. The decision of the Arbitrator on the points referred to him shall be binding on both the parties to this agreement, subject to the provisions of the Arbitration and conciliation Act of 1966.

11. Note:

(a) Tenderers are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.

(b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.

(c) The University reserves the right to:

(i)Accept/reject any/all tenders without assigning any reason thereof.

(ii)Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.

(iii)Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary.

(iv)Award the contract to one or more tenderers for the items covered by the tender.

(v) Bidder should sign all the relevant documents along with EOI documents and should be submitted with the bid price.

Declaration

1. I declare that all the terms and conditions stated in the Notice Inviting Tender are acceptable to me/us and I/We shall abide by the same in case the contract is awarded to me/us.
2. I also declare that the specification given would strictly be maintained by me/us.
3. I/we understand that non-fulfillment and/or partly fulfillment of specification as made is liable for penalty as deemed fit and necessary by the University authority.
4. All the particulars furnished by me/us in the bid are true to the best of my/our knowledge.
5. I/We will also abide by the conditions that should be stipulated during the period of contract.
6. The decision of the authority will be accepted by me/us during and after the bid evaluation process, without any assigning reason thereof.

Date:

(Signature of the Bidder)

Name:

Place:

Contact Number:

Address:

1. The companies will be evaluated according to the following procedure:

CRITERIA: Pass/Fail	YES	No
Registration information: Certified copy of the original Certificate of Incorporation and Certified copies of the Annual Returns of the company. GST registration certificate, PAN card.		
Company Profile: Summary indicating the company details		
Manufacturer's authorization: (for representative companies)		
Relevant Experience: Experience of the company working with National and Government Institutions, Large public or private companies		

- When a firm is shortlisted it does not guarantee that a firm will get order.
- Firms will remain in the register for a minimum period of one year.
- Bidder should sign all the relevant documents along with EOI documents and should be submitted with the bid price.

<p>CERTIFICATION:</p> <p>I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:</p> <p>Name _____ Functional</p> <p>Title _____</p>
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Financial Bid:-

Sl. No.	Instrument	Brand/Model	Capacity	Quantity	Rate	Amount including all taxes
1	Spectrophotometer (Repair only)	Systronics non pc 2203		1		
2	Ph Meter	Systronics/Borosil/Abdos		1		
3	Magnetic Stirrer	Borosil/Optics Technology		1		
4	Refrigerator (Repair only)	Samsung		1		
5	Double Distillation Unit with Glass Boiler and Glass Condenser vertical	Borosil	1.5 L/ Hr	1		
6	Vortex Mixer	Borosil		1		
7	Hot Air Oven	Optics Technology		1		
8	Water Bath	Optics Technology		1		
9	Measuring Cylinder	Borosil	100 ml (plastic)	10		
10			100 ml (glass)	50		
11			10 ml	50		
12			250 ml	50		
13	Digital Weight Balance	Sartorius-PRACTUM224-101N	0.0001 gm readability	1		
14	Homogenizer glass tube	Any Company	15x125	1		
15	Heating mantle		1 Litre	1		
16	Electrophoresis unit vertical + horizontal	Biorad	midi	1		
17	Micropipette	Tarson. Abdos, Borosil	20ul	1		
			200ul	1		
			1ml	1		

Sl. No.	Instrument	Brand/Model	Capacity	Quantity	Rate	Amount including all taxes
18	Micropipette tip	Tarson, Abdos, Borosil	100-1000 ul	2 packets		
			20-200 ul	2 packets		
			0.1-20 ul	2 packets		
19	Automatic Homogenizer	Optics technology		1		
20	Meter tapes			3		
21	Gps		Garmin	1		
22	Handheld balance			1		
23	Portable balance			1		
24	Range finder			1		
25	Compass			1		
26	Dissecting microscope	LABOVISIO N'12000		1		
27	Insect cabinet			1		
28	Entomological pin			2pkts		
29	Insect net	104.14x30.48x5.08		1		
				Total Rs.		

Signature of supplier

Registrar

Date 11/03/2022

To,

The Registrar,
Bodoland University,
Kokrajhar

Sub – Repairing and maintenance of fans, lights and fans regulator in our
Department

Mam,

With due respect, I would like to inform you that most of the fans, tube lights and fan regulators in the class rooms, HoD room, Faculty rooms are not working now a days for which it is difficult to us for smooth functioning.

This is for your kind information and necessary action please.

Yours faithfully,

Dr. Sumi Kalita
HoD, Department of Assamese
Bodoland University